

The Shyne School Family Newsletter

From the Director's Desk



Wednesday, November 1st is Pajama Day. We understand that many of our students will be out late celebrating Halloween, so no need to get them dressed in the morning. We will be having a Pajama Party and taking it easy with breakfast for lunch! Please make sure to send coats and shoes!

If you attended our **Curriculum Nights, Thank you for your time!** I hope you met other parents & asked questions about the curriculum plans for the year. Please follow up with teachers if you missed it.

We use Creative Curriculum to teach a hands on, developmentally appropriate, play based curriculum. We use the WA State Developmental and learning guidelines for assessment on the Procure Parent Engagement App.

Teachers are finalizing their observations & will then document the information. Families will have a developmental Screening ready by December 21st. Parent & Teacher conferences are offered Nov to Jan. Meet with your teacher about your child and their skills. Preschool sets up conferences in January. In January check back with your teacher to ensure they are ready to move to the next class.

As it gets wetter & colder please make sure your child is dressed for the weather. Rain boots are great at keeping feet dry, not warm. They are not good for climbing stairs to the lofts or in the woods. **PLEASE make sure your child has a secure pair of shoes to wear at school.**

In November & December we try to keep the holidays low key & enjoyable. Our main goal is to share culture and traditions so everyone has a feeling of belonging.

Our school tradition is a visit from **St. Nicholas**. One of the founding teachers of The Shyne School was German. Ms. Nelson taught Kindergarten here for 27 years! In most Germanic countries, St. Nicholas comes on December 6th. Children leave their shoes on the windowsill or outside their bedroom door at night & St. Nicholas rewards the children who have been good all year by filling up their shoes with goodies, such as nuts, fruits and sweets. No NUTS here!! We will do this 12/6/23. The children will leave their shoes outside their classroom and may hear jingle bells while they are in the classroom. **No Santa classroom visits that may stress, or scare the children.**

We try hard to share traditions and cultures from a variety of fam-

ilies that are currently at the center. **By focusing on our families celebrations we will keep our curriculum culturally relevant. Please share with your teachers what holidays you celebrate and how.** We feel it is also important to expose kids to a variety of cultures so children can see we are all alike, and all different, in positive ways!

*Live, Laugh & Love,
Katrina Brooke, Director*

MyProcure.com Parent Portal Parents can log in to MyProcure.com by using the e-mail we send statements to. After logging in you are prompted to set up a password. Once you have set up your password you can sign into your account and update information for contacts, your information and immunizations. **You can view your full tuition ledger and print receipts as you need them.** PLEASE list your cell carrier so you can receive emergency messages. **UPDATE** This information please!!! This is separate from the Procure Parent Engagement App.

Important Dates

November 2023

- 1 Pajama Day!
- 5 End Daylight Savings—FALL Back 1 hr.
- 10 Veteran's Day OPEN
- 23 Thanksgiving **CLOSED**
- 24 Native American Heritage Day **CLOSED**

December 2022

- 6 St. Nick's Visit
- 1-12 Giving Tree
- 13-14 Coffee & Juice Bar
- 7-15 Hanukkah begins
- 18-29 Winter Break
- 22 Winter Begins

Dec. 23 to 30 2022 **CLOSED**

January 2023

- 1 Happy New Year! **CLOSED**

Community Project: The Giving Trees

After Thanksgiving we will put up our giving trees. Each year our community has come together to support a local Transitional Housing Program for families at the YWCA in Redmond.

This is a charitable donation. We do this project each year to focus on giving back to others and setting an example for our children. The older the children are, the easier it is to understand this project and help you with it.

I have attached the YWCA wish list to the end of this newsletter. Please bring the gifts **unwrapped** for the Giving Tree. You can also donate gift wrap, bags, tissue, tags and bows.

The families also need gift cards to Target, Safeway or Fred Meyer, they are all close by. Other items that are very useful are bus passes, phone cards and cash of course. Please put cash or gift cards in the payment box

or hand them to Katrina or a teacher labeled Giving Tree.

The transitional pantry at the YWCA also needs stocking with canned goods (*meat, fruit, vegetables and soup*), cereal, peanut butter, jelly, sweets. **All donations are due by Monday, Dec 12th.**



Coffee & Juice Bar

for families to say Thank you and Happy Holidays!

December 13 & 14th enjoy a treat in the morning to start your day right!!



Have you done a Parent-Teacher Conference? Sign up!



DRESS FOR THE WEATHER!

We head outside 2 to 4 times a day, depending on your child's schedule, for 20 to 60 minutes.

Please dress them for the weather. It helps us if you **label all your child's items**. On wet days they need one or two changes of clothes!

If you borrow a change of clothes please wash and return them **ASAP**.



Weather Closures

The Shyne School will follow the Northshore School District snow or weather closures **for Only** (9:00-11:30 AM) or **Plus** (9:00 AM to 12:30/1:00 or 2:00 PM) **schedules**.

If they close, we will cancel our Only and Plus day students classes. We will then add a make up day to the end of the year. Calendar updated in March. If they have a delayed start time, we will post if we will have a

delayed opening, or not, based on the weather.

For Full Day Students we open if our teachers can safely get to work. If the weather forces us to do so we post a SCHOOL IS CLOSED message on the schools home page of our web site, and Facebook page by 6:00 am. An e-mail will be sent to your e-mail address in the event of a closure.

With winter storms please check our

web site, Facebook page and your e-mail in case we lose power/heat/water and need to unexpectedly start late or close early. We will call parents as needed.

In addition, due to such a steep driveway we have de-icing methods stocked up and ready to go! We will do snow removal. In case of emergency, and we are at school for an extended time, each child has an emergency kit so we are prepared!

Parking, Delivery Trucks and Safety!

Parking is always an issue with a small parking lot.

Thank you for your patience and understanding each and every day you drop your child off and pick up.

Please bring your patience when you arrive at the school. We need you to wait on the hill until a spot opens. If you are at the head of the line and can not fit into a spot please wave traffic around you.

Please call the school so we can help direct traffic if you are waiting for more then 3 or 5 minutes.

I know Costco and delivery trucks can cause problems. We ask them to come before or after drop off times. If you are a late arrival after 9:30 AM you may be stuck by a truck. We need the deliveries and cannot control delivery times. Sorry for the inconvenience!

Remember to hold your child's hand in the parking lot!

We also have a no car idling policy to keep the air on the playground clean and breathable so please do not leave your car running.

Hill parking is for staff parking, compact cars.

Parking Chart Attached for help and guidance. Share with nannies and grand parents.

Parent Communication and Teacher Communication

If you plan to arrive **after 10:00 please call the school** to let us know so we can plan for staffing and food. We ask for families to have their children at school by 9:20 every morning.

If you will not be bringing your child for the day **please let us know by calling the school.**

If your child is ill Please let us know the

symptoms. We are required to track the symptoms for the health department.

In the lobby we have a communication calendar. This is the school's go to book about staffing, children out ill/Vac, visitors, events and information.

This is the place to write down all **non confidential** information about your child's schedule changes.

If you know in advance please write information about late arrivals, days off, change in schedule or pick up people by writing it down on the date it will happen on in this book.

Your children are important to us and we worry if they don't come to school.

CHECK PARENT POCKETS and Art files daily!

REMINDERS:

Please do not enter the school on your cell phone. We only see parents for a short time each day at drop off and pick up. Please give the teachers and your children your full attention at those times.

Group time starts at 9:25 each morning. Please arrive by 9:20. **We ask that all of our students arrive by 9:20 AM.** It is very disruptive for rest of the children in the group when drop off happens during group time. It is also **hard for children to join a group already in session!** Teachers can not assist as well during group time.

The notebook by the payment box is for **non confidential communication** with teachers. If you have a private communication you can leave notes for teachers in their pockets or e-mail them. **Teacher Pockets are by Parent pockets in the classrooms. Check your pocket daily!**

Receipts for tuition payments and taxes can be printed by you at <https://www.myprocare.com/>, use your email to sign in, then set up a password to access all your account information. Procure PARENT PORTAL.

The Shyne School closes at 5:30 PM. If you want time to let your child play, use the bathroom and get cubby items please arrive by 5:15 PM. If you are going to be more than 5 minutes late please call the school. After 5:35 we will call you and your emergency contacts. **If unable to reach anyone we call the police at 6:00 PM. NO ONE WANTS TO DO THAT!**

Please call the school with time sensitive information – If it is busy or the director/teacher is out no one will get your information if you send an e-mail.

Parent Volunteers

We enjoy having parents in the classrooms volunteering. We also need a few parents to plan and organize school events!

Please let me know if you would be interested in helping plan Teacher

Appreciation Week in May and the End of the Year Picnic in June.

We need parents to chair and volunteers to help implement the plans so let me know what role you can help with!



STAFFING:
We have no openings and are so pleased to have Judy covering until Michele is healed!

Medication Permission Forms can be downloaded on the Registration Page

Tuition Questions?

I know December is a short month with 16 days of childcare. I often get questions about paying a full month of tuition.

As a reminder for our full day families we only bill for four weeks (20 days) a month, some months have 23 days of care with no additional charge for the three days of extra care. It all adds up over the year. A count of days is on the annual calendar.

From September to August you will pay for 240 days of care, based on 5 day enrollment, and receive 248 days we are open for care. That will be 8 free days of care this year! The extra days are built in to ease the burden of closures for weather, student illness, or things out of our control.

For our Only or Plus students, based on 5 day enrollment, you will pay for and receive 180 days of pre-school from September to June



Winter Break:

**No class for Only or Plus Students
December 18-30,
2023. Full Day students attend
December 1-21, 2023.
The school will be
CLOSED
December 22-January
1, 2024!

Welcome Back
January 2, 2024!**



Current Parents can use our web site to view our annual calendar, find out about current events, and closures. On the registration page you will find the Parent Handbook, Health and Safety Policies, Disaster Plan, Enrollment paper work such as the tuition agreement and information about registering a sibling!
[Www.shyneschool.com](http://www.shyneschool.com)



Giving Trees

Dec 1 to 12, 2023

YWCA

East King County | Redmond:
shyneschool@ywcaworks.org 425.556.1350

What Can I Bring?

Unwrapped Items and Food!

Toys, Books, Dolls, Car, RC Cars/Trucks, Puzzles

Socks

Fun underpants

Dress up clothes

DIY Craft Kits or Science Kits

Art Supplies, pens, journals, planners or calendars

Electronics—MP3 players, Alarm Clocks, Watch, Camera's, Disposable

Backpacks, wallets, purses

Hat, scarves, gloves

Learning toys for both girl and boy toddlers

Sensory fidget items

Games

Action Figures

Gas Cards, Redmond local stores/restaurants and Visa Gift Cards

Full bottle hygiene items: Toiletries, Hygiene supplies, shampoo, tooth brushes, paste, shaving kits...

All people enjoy special treats for the holidays such as cookies and candy.

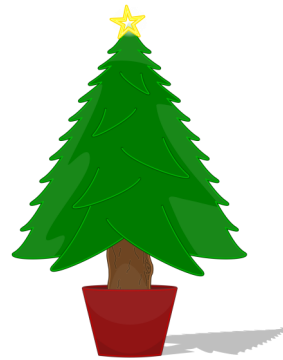
Bold were special requests this year, if it is battery operated please include the batteries needed!

When you give to YWCA, you make a real impact on parents and children in need.

Your gifts go directly to a family that has faced poverty, violence or homelessness.

Every donation makes a difference.

Donating to YWCA is a great way to build good cheer in your home or workplace AND support the community.



FOOD?

Pudding Cups

Canned Foods

Freeze-dried food

Dehydrated fruit

Dry foods

Sweet Treats

Baking Goods

Canned Meat

Peanut Butter

Rice

Beans

Grains

Canned food

Dry goods

Cereal

Staff	#1 Open	#2 Open	#3 Open	#4 Open	#5 Open	#6 Open
Staff	#1-13 Parking for parents & staff. It is OK to park in #1 and block staff cars in during drop off/pick up. We ask staff to park in #7 to #13 and leave #1 to #6 open for parents. Director/Staff hill spots are COMPACT ONLY—You can not stick out into the driveway and block cars.					
#13 Open						
Bushes	#7 Open	#8 Open	#9 Open	#10 Open	#11 Open	#12 Open

Our parking lot is very busy from 8:50 to 9:30 AM in the morning and from 4:45 to 5:30 in the evening. We ask families to drop off by 9:20 each day. If you are able to, I recommend avoiding those busiest times.

When you come at peak hours please realize the lot may be full. You may need to wait until parents drop off/pick up. If your wait is more than 5 minutes feel free to call the school and let us know you have been waiting. Please drop off and pick up quickly, and keep an eye on the parking lot, during these peek times.

We have new families touring, coming for transition visits and large truck deliveries starting at **9:30 AM** so the lot may be full and you may have a wait.

Full day families can drop off as early as 7:00 am, and attend 5 to 10 hours a day.

Only and Plus families can come as early as 8:30, without an additional charge.

Please keep an eye on the lot when having conversations or texting on your phone so you are not clogging the parking lot. I have received complaints from others waiting for a spot!

If you are unable or unwilling to park in an open spot please wave the next car around you. **Staff parking on the hill, for COMPACTS ONLY** or you block the drive way.

It is not okay to pass another vehicle on the hill unless they wave you around.

You can call the school with parking concerns as they happen at 425-882-1981.

We do not have an extra staff member to monitor the parking lot at all times. **Please bring your patience, positive attitude and courtesy!!!**