



# Family Newsletter



The Shyne School



## From The Director's Desk

We are seeing a lot of vacations this month! Please keep in mind that if you travel, it is recommended you watch for symptoms and take a covid test on day 3 and day 5. Students are now able to be vaccinated! The flu and covid vaccines are not required but encouraged to keep our students and teachers healthy and our classrooms open.

A few notes on policy and procedure: Our driveway is a hill leading up to the parking lot, so cars can move a little faster to reach the top to the parking lot. **We require parents to hold children's hands in the lot until they are safely in the car or building.**

We offer breakfast to students at 7:30 each morning. We are required to follow set guidelines for all the meals and snacks we serve. Breakfast is cleared up by 7:45 AM. We ask that parents do not bring in special treats to eat in front of others such as McDonalds, donuts, sugary cereal, etc. It is hard for the others to watch them have a treat and those foods do not follow our guidelines. Please join us or have your children eat before they come for the day. The morning snack is at 9:30 AM.

PLEASE REMEMBER TO **TAKE YOUR CHILD TO THEIR CLASS AND THEN COME CLOCK IN FOR THE DAY.** PLEASE CLOCK OUT FOR THE DAY AND THEN PICK YOUR CHILD UP. This will eliminate the lobby congestion with parents and children. **The time clock is for adult use only** so this procedure also eliminates the children's desire to push the buttons. We have been experiencing a high number of internet outages. You are able to use your phone and the Procure app to clock in and out but you must be on school grounds.

We are so glad you are here to enjoy the summer with us!

As children join a new class there can be adjustments and issues we need to work through with students and parents. If you have **concerns or commendations you want to share please direct them to the Lead or Lead Assistant Teacher** and you can always stop by my office, call or e-mail me! The best way is to set up a time to chat on the phone, zoom or in person. It is always our goal to solve the problem with you.

Our Parent Handbook posted

to the Registration page includes Behavior Management for students as well as Parent Conduct. Please make sure you are familiar with our Parent Handbook.

To establish a positive internet presence we are asking parents to take a few minutes to post a review to Google, Our Facebook page or if you are a regular user to Yelp.

We are always working on the school to improve the facility. We are having the parking lot seal coated and restriped this weekend. Our gardens are also looking great with all the rain!

Our summer curriculum includes a lot of water exploration so we are happy to get some warm weather! We will wrap up our focus on Science on July 7th and move on to Structures (July 10-28) and then Things that go (July 31st to August 18)! Our full summer curriculum plan is in the June Newsletter and posted in the lobby and on the website.

*Katrina Brooke, Director*

*The Shyne School*



*If you have inaccurate or blank data on the Procure Online mobile app, please reset your password.*

### IMPORTANT DATES:

#### July

**4 CLOSED Independence Day**

#### August

15-24 & 8/29-31 & 9/1-7 New families and students moving up have **transition visits 10-11 AM**

**25 Last Day of Summer Session—Party 10:30 to 12:30**, If it is not your regular day you and your student can join us. *RSVP for additional people for the lunch count.*

**28 CLOSED for Teacher Work Day**

29 to 31 Summer Break—For Only/Plus Students. **Current Full day students start in their new class, 8/28**

#### September

**4 CLOSED for Labor Day**

1-12 Summer Break—For Only/Plus Students. School for Full Day students.

**1 First day of School for Full Day students in Fall Class.**

**13 First Day of School for Only and Plus Students in their Fall Class.**

## The Shyne School

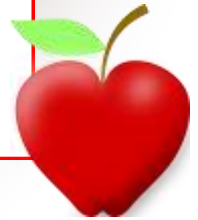
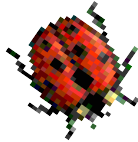
13613 Avondale RD NE  
Woodinville, WA 98072

425-882-1981

director@shyneschool.com

[www.shyneschool.com](http://www.shyneschool.com)

Where Children Come First™



### Snack at 4:40 PM! Not available before.

If you pick up at 4:40 PM you may have children wanting to stay to eat snack.

If you stay our parking lot fills up and other parents can't pick up.

#### This dilemma sound familiar?

To help this evening transition run smoothly we have snacks pre-bagged for your children to take with them before they sit down, in the lobby.

If your child is already eating and would like to take the rest of the snack for the trip home we have some baggies.

Everything is ready for you to grab and go on top of cubbies by the door.

## Building Partnerships

It is important to us to have good parent to teacher communication. Please feel free to use the ProCare App, keeping in mind they may not get time to respond until their planning time or the afternoon. You can always set up a time to chat. **If anything is time sensitive PLEASE call the school at 425-882-1981.**

If your child is going to be out or in later than 10 AM **PLEASE call the school at 425-882-1981** and let us know when to expect you. If your child will be out for fun or sick please call by 10AM and let us know. If they are sick please list the symptoms. It is required we track the symptoms for the Health Department.

**THIS IS VERY IMPORTANT IF YOU HAVE SPECIAL DIETARY NEEDS AND WE ARE MAKING A SPECIAL SUBSTITUTION**

## Tuition Payments and Checks

As you know tuition is due on the first of the month with a 5 day grace period and a late fee added on the 6th of the month if tuition is not received.

Log in to <https://www.myprocare.com/>

and use your e-mail to log in, it will prompt you the first time to set up a password and view your account information.

Families can submit their tuition monthly or bi-monthly. You can pay half on the 1st and half on the 15th, by the 5th/20th of each month to

avoid a \$25 late fee.

The Tuition Agreement in full is listed in the Parent Hand Book on Line and in The Full Registration Pack posted to the Registration Page on our web <https://shyneschool.com/>

Parents can submit cash or checks for payment in the payment box in the lobby. We also offer fast, safe and easy **ACH payments** that are withdrawn from your bank account on the 1st of each month. Forms are in the lobby and at

<https://shyneschool.com/registration>

If you submit a hand written check the bank uses a scanner to read the checks for my deposits. **Scanners will read all lines as a 1 so please only list the amount with no additional slashes, xx, dashes or lines.** Please just use numbers and no symbols.

If you are not use to writing checks this link may be helpful to you.

<http://www.moneymanifesto.com/how-to-write-a-check-917/>