

The Shyne School Family Newsletter

March /April 2023



From The Director's Desk

Currently our last day of school will be 6/16/23. We will be closed for a Teacher work day 6/19/23 and start Summer Session 6/20/23.

Winter seems to want to hold on with more snow in the forecast, even as the early flowers are trying to peek through. It amazes me each year to see the growth that is happening to the children as the end of the year approaches. You can see how comfortable they are and the new skills they have developed.

Please remember that we ask children to arrive by 9:20 to 9:30 each morning so they can participate in circle time. If you arrive later, have your child enter the group quietly or arrive after group time is finished. It is hard to continue a group time & projects with late arrivals causing interruptions.

Parents received Developmental Screenings 90 days after the children started this fall. Teachers offered parent conferences and talked with individual parents about the learning they have seen your child do this year.

Teachers post their lesson plans to the Procure App, that emails it to par-

ents. They are posted to the web site and classroom parent boards.

To keep communication consistent from class to class we have moved to the Procure app to post all pictures, message and post all lesson plans, menu's and newsletters. All communication will go to the email you have your statements go to.

To look at your full ledger for tuition and charges, print receipts and update contact information you go to the parent portal at <https://www.myprocure.com/>

Please feel free to set up a conference with your teacher at any time as we finish up the school year. Teachers will hand out progress reports in June.

I want to thank you all for turning in re-enrollment forms in a timely manner. Please pick up your confirmation letters in your Parent Pockets. Please make sure I have your schedule correct. I will be filling openings in classrooms for summer and fall this week. I know a lot can change before September, so please let me know if you have any schedule changes with a months notice.

Parent communication is very important to us. Please continue to keep us informed! During peak drop off/pick up times, be aware that other

parents are waiting, we ask that you keep your conversations brief, but still share important information.

Please leave non-confidential notes in the communication notebook next to the time clock in the lobby, all staff read it daily. It is a calendar so make sure you check you are on the right date/day when you make your notes!

I know that we have a steep driveway and that if you go to fast your car's undercarriage can scrape if you have a low car. Please remember that our drive way is **wide enough for two cars to pass**. I have had parents report, and I have had the same problem, that some drivers are coming down the hill on the wrong side. As we are turning to come up the drive we have almost had accidents. **Please stay on the right side of the driveway. Please park between the lines in the parking lot. Hill spots are for staff/compact only.**

Spring ahead 1 hr on March 12th for Daylight Savings Time.

If you have any questions or concerns my door is always open.

*Have a great Spring,
Katrina Brooke, Director*



Week of the Young Child

April 3-7, early childhood educators and programs around the country will celebrate! The week of the Young Child is an annual celebration sponsored by the National Association for the Education of Young children (NAEYC) celebrating early learning, young children, their teachers and

families.

Childhood is a unique and a valuable stage of life; a time of enormous opportunities; a time to grow, to learn, & to build the future.

Each of us can help make the most of children's opportunities. Speak out for children in

your community. Encourage others to get involved. Thank someone who is making a difference for children.

View the fun week at; <http://www.naeyc.org/woyc>

CALENDAR

- ☺ March 2nd Dr. Seuss's Birthday
- ☺ March 7th Purim Wear a costume!
- ☺ March 8 Holi— Wear a Black or white!
- ☺ March 16th Ms. Katy's Reptiles will visit.
- ☺ March 12th Daylight Savings Time
- ☺ March 17th St. Partick's Day— Wear Green!
- ☺ March 20th first day of Spring
- ☺ March 22nd to April 21st Ramadan
- ☺ The Week of The Young Child April 3 to 7th.
- ☺ April 1st, Be a Fool! Wear your clothes inside out or backwards!
- ☺ April 6th Passover
- ☺ April 9th Easter
- ☺ April 10-14 SPRING BREAK for Only or Plus students
- ☺ April 25 & 26 CLASS and individual Photo's.

Parent Education, Resources and Community Events

We post all of our Parent Articles, resources and community events to our web page, blog and Facebook page. Please check these sites if you are looking for information to assist you in parenting.
<https://www.facebook.com/TheShyneSchool> and <https://shyneschool.com/blog>.



Be a Fool on April 1st! Wear your clothes backwards or inside out!

Group Photo's:

Class Picture Day is coming up on Tuesday, April 25th at 10:00 for Dewdrops and 10:30 for Stargazers. On Wednesday, April 26th at 10:00 for Rainbow and 10:30 for Sunshiners.

If your child does not regularly attend on the day the group photo will be taken you are welcome, and **we hope you can join us for the picture** with your child! Class pictures will be taken outside if weather cooperates or in the classrooms.

Photographer is Kathleen Williams and you can view her work at <https://www.kathleenwilliamsphotos.com/schoolphotos>. She also offers family photo's.

Parents will then be able to view the photo's and order online. A link will be sent when photo's are ready. If your child is here on one of the days, not the class designated date, we will have their photo taken.

Reminders:

- When you arrive **please take children to their classes first and then log in on the time clock.** When you pick up please log them out on the time clock first and then pick them up from their group. This eliminates congestion in the lobby
 - You can use your own mobile device to clock students in or out.
 - Children are not allowed to go to the barn, bathroom or parking lot unsupervised by parents during drop off and pick up. **Students need to be supervised 100% of the time while on school grounds.**
 - As the warm weather approaches children often take off coats and hats. Please check the lost but found basket. Make sure you are taking home **YOUR** child's clothing. Several children have the same coats and shoes and some have gone missing. If you have two at home please return one.
 - We will donate unclaimed items at the end of each month if
- the basket is full. We check for kids names first so label items!!
 - We ask children not to share items to prevent the spread of germs/bugs. PLEASE label anything they can take off themselves!
 - Please **clean out your child's cubby** and make sure they have a change of clothes that fit them that is appropriate for the season.
 - **As you do your spring cleaning at home keep us in mind!** We need boys and girls underwear and pants in size 3 to 7, paint brushes, tents, and other real tools you use around the house. We welcome toys, books and puzzles, no violence, no commercial characters or flashing lights.
 - Only and Plus schedules can drop off as early as 8:30 AM without an additional charge, full day as early as 7:00 AM.
 - **NO DOUBLE PARKING!**
 - Please wait on the hill until a

parking spot is open.
☺ **April 10-14 SPRING BREAK**
Childcare for full day families only, No CLASS for ONLY and PLUS students.

If you wish to add days or time you need to make arrangements with the office.



For Your Information (FYI)

We are open 7:00 AM to 5:30 PM

Are you having a problem with your child listening, sleeping, or another **parenting issue**? The Shyne School has teachers and books you may find helpful. We have books about discipline, separation and other topics important to parents. Please feel free to use us and our materials as a resource! You will also find a lot of information on our Web site blog and

Facebook page as well!!

We like to know how you feel about our school. Each year we ask parents to fill out an **evaluation form**. The form link will be e-mailed out in April. Please take a few minutes and let us know how we are doing and how we can improve our service.

You can also post a review on

our Facebook page, Yelp, Google, www.greatschools.org & www.privateschoolreview.com

Time Clock Requirements

Parents are now able to use their mobile device to clock their child in and out for the day on the Procure App. You can set up your notifications so if someone different picks up it will let you know. I am needing to do less corrections, THANK YOU!

If you use the kiosk time clock, If you don't clock in, you can't clock out. If you don't clock out you can't clock in the next day. If you get an error message that says "See the Director" it means your log in/out is out of order and you need to use the correction sheet until it is checked off, meaning it is corrected. If the time clock is not working please sign in/out on the correction sheet.

I am finding that parents are moving too fast and not waiting for all the prompts or are forgetting to **press finish for a second time** after the machine confirms you are checking in or out.

When you check your child in/out you can also hit the options button and check your balance to date before hitting finish the last time. You can also log in at myprocure.com and check statements and contact info. Use your email to log in and it will prompt you to set up a password.

It is required to clock or sign your child in and out each day. I need to know who is picking up/dropping off and at what time. This is mandated by The Department of Children, Youth and Families. Thank you for your help keeping your child safe, we check school wide attendance for fire drills. **Please make sure your child is accounted for by the time clock or on the correction sheet daily.**



We are a school
where teachers and
students EXCELL.
Parents and community
CARE!



Ms. Katy will bring some of her reptile pets to visit in March 16th, to each class!

Teacher Appreciation Week May 8-12, 2023

We are looking for parents to sign up to organize Teacher Appreciation Week. Sign up sheet on the center front door.

We have a Parent to Chair and organize the week. We need a parent from each class to **volunteer to help with class specific projects**. We will need a Parent Volunteer for each class, Also a parent to buy gift cards and A Parent to organizing a Morning Coffee Treat and A Parent to organize Teacher Lunch (Potluck). Let me know if you have questions. This can be organized through meetings, e-mail or over the phone.

We have a plan in place for parents to follow. We need parent volunteers. A helper from each class; room parent and, someone to organize a potluck lunch with parents covering the classrooms so teachers can eat.

HELP! HELP! HELP!