

July/August 2016



# Family Newsletter

## The Shyne School



### From The Director's Desk

Here we are in the 4th week of our summer session and children are starting to settle in, bond with friends and teachers and are having fun! We have more students that will start in late July and early August.

I just have a few reminders and requests.

Our driveway is a hill leading up to the parking lot so cars can move a little faster to reach the top to the parking lot. **We require parents to hold children's hands in the lot until they are safely in the car or building.**

We offer breakfast to students at 7:30 each morning.. We are required to follow set guidelines for all the meals and snacks we serve. Breakfast is cleared up by 7:45 AM. We ask that parents do not bring in special treats to eat in front of others such as McDonalds, donuts, sugary cereal, etc. It is hard for the others to watch them have a treat and those

foods do not follow our guidelines. Please join us or have your children eat before they come for the day. The morning snack is at 9:30 AM.

PLEASE REMEMBER TO **TAKE YOUR CHILD TO THEIR CLASS AND THEN COME CLOCK IN FOR THE DAY.** PLEASE CLOCK OUT FOR THE DAY AND THEN PICK YOUR CHILD UP. This will eliminate the lobby congestion with parents and children. The time clock is for adult use only so this procedure also eliminates **the children's desire to push the buttons.**

We are so glad you are here to enjoy the summer with us!

We received 24 responses to our parent survey in May. So if you have concerns or commendations you still want to share you can always stop by my office, call or e-mail me!

To establish a positive internet presence we are asking parents to take a few minutes to post a review to

Google.

We just completed our licensing check and have a few rugs to replace, a tracking sheet to keep track off and a counter to clear off!

We are always working on the school to improve the facility. Some plans include new bark will be delivered August 5th. We are looking for a good handy man to replace the fence post on the deck that is rotten. The latch on the little deck gate has been removed until the post can be replaced and realigned. Always working to cut back the blackberry bushes from the fences. We had some spring drainage issues on Rainbow play yard and plan on having work starting on that new drain July 29th.

Our summer curriculum includes a lot of water exploration and we just wrapped up our focus on Science and are starting on our Structures unit and will move on to Things that go!

Katrina Brooke  
Director



### Highlights

Parking lot safety	1
Healthy Breakfast	1
Time Clock	1
Check	2
5 PM Snack—Ready to go	2
Parent Communication	2



### IMPORTANT DATES:

- July 13 to 21 Director on vacation—Victoria, BC
- Aug. 21-24, 29-9/1 Transition visits to new class. **(New and returning call and set up visits!)**
- Aug. 25th Last Day of Summer
- Aug.28 **CLOSED** T.Work.Day
- Aug. 29 Full Day students Start in New Classes.
- Sept. 4 **CLOSED** Labor Day
- Sept. 5 First Day of School!

## The Shyne School

13613 Avondale RD NE  
Woodinville, WA 98072

425-882-1981

director@shyneschool.com

www.shyneschool.com

Where Children Come First™



### Snack at 4:50 PM!

If you pick up at 4:50 PM you may have children wanting to stay to eat snack.

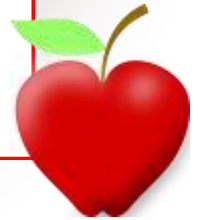
If you stay our parking lot fills up and other parents can't pick up.

#### This dilemma sound familiar?

To help this evening transition run smoother we now have snacks pre-bagged for your children to take with them before they sit down.

If your child is already eating and would like to take the rest of the snack for the trip home we have some baggies.

Everything is ready for you to grab and go on the kitchen counter.



## Building Partnerships

It is important to us to have good parent to teacher communication. Please feel free to e-mail teachers, keeping in mind they may not get the e-mail until their planning time or the afternoon.

If anything is time sensitive PLEASE call the school at 425-882-1981

If your child is going to be out or in later than 10 AM please call and let us know when to expect you. If your child will be out for fun or sick please call by 10AM and let us know and if they are sick please list the symptoms. It is required we track the symptoms for the Health Department.



## Tuition Payments and Checks

As you know tuition is due at the first of the month with a 5 day grace period and a late fee added on the 6th of tuition is not received.

Some families divide their tuition in half and pay half on the first and half on the 15th, to the 20th of each month to avoid a \$25 late fee.

The Tuition Agreement in full is listed in the Parent Hand Book on Line and in The Full Registration Pack posted to the Registration Page on our web site [www.shyneschool.com](http://www.shyneschool.com)

Some parents submit monthly checks, some submit a stack of checks I post on the first of the month to their account and then cash and others use bill pay through their bank, that has a 7 to 10 day lead time.

No matter how you submit payment the bank uses a scanner to read the checks for my deposits. **Scanners will read all lines as a 1 so please only list the amount with no additional slashes, xx, dashes or lines.** Please just use numbers and no symbols, it really confuses the scanners and

makes depositing 60 checks a long process!

If you write /1,200./ the scanner reads it as 11,200.10—a very different amount!

If you are not use to writing checks this link may be helpful to you.

<http://www.moneymanifesto.com/how-to-write-a-check-917/>

