



# Family Newsletter



## From The Director's Desk

March / April 2017

Due to missing three days of school we need to adjust our last day of school and first day of summer. Currently if we do not get more snow, our **last day of school will be 6/20/17. We will be closed for a Teacher work day 6/21 and start Summer Session 6/22/17.** Changes will be made if we get more snow!! Spring is starting to peek through the end of winter and show us signs of new growth. It amazes me each year to see the growth that is happening to the children as the end of the year approaches. You can see how comfortable they are and the new skills they have developed.

Please remember that we ask children to **arrive by 9:15 to 9:20** each morning so they can participate in circle time. If you arrive later, have your child enter the group quietly or arrive after group time is finished. Please take conversations outside so you do not disturb classes. Keep in

mind that our Preschool class is in the same room as the time clock. It is hard to continue a group time & projects with late arrivals causing interruptions. Thank you to all for not walking through the Stargazer class once they have started.

Parents received Developmental Screenings 90 days after the children started this fall. Teachers offered parent conferences and talked with individual parents about the learning they have seen your child do this year. Teachers post & e-mail their lesson plans for parents. They are posted to the web site. Please feel free to set up a conference with your teacher at any time as we finish up the school year.

I want to thank you all for turning in **re-enrollment** forms in a timely manner. I will send out **GREEN** confirmation notes. I was able to accommodate all schedule change requests. I know a lot can change before September so please let me know if you have any schedule changes ASAP. Please let me know if you do not re-

ceive a confirmation letter and schedule by March 8th. Your child's name will be on it so check your parent pocket.

**Parent communication** is very important to us. Please continue to keep us informed! During peak drop off/pick up times, be aware that other parents are waiting, we ask that you keep your conversations brief, but still share important information. Please leave notes in the communication notebook next to the time clock in the lobby, all staff read it daily. It is a calendar so make sure you check you are on the right date/day when you make your notes!

I know that we have a steep driveway and that if you go to fast your car's undercarriage can scrape if you have a low car. Please remember that our drive way is **wide enough for two cars to pass.** I have had parents report, and I have had the same problem, that some drivers are coming down the hill on the wrong side. As we are turning to come up the drive we have almost had accidents. **Please stay on the correct side of the driveway.**

*Have a great Spring,  
Katrina Brooke, Director*

## Week of the Young Child

In April, early childhood educators and programs around the country will celebrate! The week of the Young Child is an annual celebration sponsored by the National Association for the Education of Young children (NAEYC) celebrating early learning,

young children, their teachers and families.

Childhood is a unique and a valuable stage of life; a time of enormous opportunities; a time to grow, to learn, & to build the future.

Each of us can help make the most of children's

opportunities. Speak out for children in your community. Encourage others to get involved. Thank someone who is making a difference for children.

View the fun week at;  
<http://www.naeyc.org/woyc>

## CALENDAR

- ☺ March 2nd Happy Birthday Dr. Seuss
- ☺ March 8 & 9 Group and individual Photo's.
- ☺ March 23 we will have a visit from Reptile Isle for our School Assembly. All animals are vet checked and certified. All families are welcome to join us!
- ☺ April 3rd! April Fool's Day, Crazy Hair, Hat, clothes Day to fool everyone!
- ☺ April 10-14th SPRING BREAK
- ☺ The Week of The Young Child 24-28th
- ☺ Happy Birthday to 4/6 Mr. Bill & 4/20 Ms. Nancy

### Coming:

- May—Mother's Day Tea's at 10:30 AM 5/15 Dewdrops; 5/11 Rainbow; 5/12 Stargazers; 5/10 Sunshiners
- May 29th **CLOSED** for Memorial Day



# Parent Education, Resources and Community Events

We post all of our Parent Articles, resources and community events to our web page, blog and Facebook page. Please check these sites if you are looking for information to assist you in parenting. <http://shyneschool.com/>  
<https://www.facebook.com/TheShyneSchool/>

**Enrichment Classes** Teachers that teach enrichment classes are certified in their field, have criminal history checks done and are observed by our staff on a regular basis.

We have Spanish class on Monday. Silly Signs with Mr. "C" who teaches the children sign language on Tuesdays. Amazing Athletes on Wednesday and Music on Thursday and Friday. Contact information for the instructor's is on the web site under Enrichment classes. We currently have space in all the classes.

We have an open door policy and encourage parent involvement!

## Group Photo's:

Class Picture Day is coming up on Wednesday, March 8th at 10:00 for Dewdrops and 10:30 for Stargazers. On Thursday, March 9th at 10:00 for Rainbow and 10:30 for Sunshiners. Picture order forms will go out in your parent pockets next week. Please complete and return your order form before our pictures are taken on Thursday to your TEACHER. If your child does not regularly attend on the day the group photo will be taken you are welcome to join us for the picture with your child. We hope you will! Class pictures will be taken in our classroom. **You can get a individual photo envelopes in the lobby if you want to order spring photo's.**

## Reminders:

- When you arrive please take children to their classes first and then log in on the time clock. When you pick up please log them out on the time clock first and then pick them up from their group.
- Children are not allowed to go to the barn, bathroom or parking lot unsupervised by parents during drop off and pick up. **Students need to be supervised 100% of the time while on school grounds.**
- As the warm weather approaches children often take off coats and hats. Please check the lost but found basket. Make sure you are taking home **YOUR** child's clothing. Several children have the same coats and shoes and some have gone missing. We will **donate unclaimed items at the end of each month** if the basket is full. We check for kids names first.
- We ask children not to share items to prevent the spread of germs/bugs. PLEASE label anything they can take off themselves!
- Please **clean out your child's cubby** and make sure they have a change of clothes that fit them that is appropriate for the season.
- **As you do your spring cleaning at home keep us in mind!** We need boys and girls underwear and pants in size 3 to 6, paint brushes, tents, hand towels and other real tools you use around the house.
- Only and Plus schedules can drop off as early as 8:30 AM without an additional charge, full day as early as 7:00 AM.
- **NO DOUBLE PARKING!**
- Please wait on the hill until a parking spot is open.
- ☺ **April 10-14 SPRING BREAK**  
*Childcare for full day families only, No CLASS for ONLY and PLUS students. Calendar on Web.*
- Full day families pay for 240 days a year. Originally we were providing 245 days of care. We have only closed for one snow day, you will receive 244 days of care. That is 4 days free plus a one week vacation credit.



## For Your Information (FYI)

Are you having a problem with your child listening, sleeping, or another **parenting issue**? The Shyne School has teachers and books you may find helpful. We have books about discipline, separation and other topics important to parents. Please feel free to use us and our materials as a re-

source! You will also find a lot of information on our Web site blog and Facebook page as well!!

We like to know how you feel about our school. Each year we ask parents to fill out an **evaluation form**. The form link will be e-mailed out in

We are open 7:00 AM to 6:00 PM

April. Please take a few minutes and let us know how we are doing and how we can improve our service.

**You can also post a review on our Facebook page, Yelp, Google, [www.greatschools.org](http://www.greatschools.org) & [www.privateschoolreview.com](http://www.privateschoolreview.com)**

## Time Clock Requirements

If you don't clock in, you can't clock out. If you don't clock out you can't clock in the next day. If you get an error message that says "See the Director" it means your log in/out is out of order and you need to use the correction sheet until it is checked off, meaning it is corrected. If the time clock is not working please sign in/out on the correction sheet.

I am finding that parents are moving too fast and not waiting for all the prompts or are forgetting to **press finish for a second time** after the machine confirms you are checking in or out.

**When you check your child in/out you can also hit the options button and check your balance to date before hitting finish the last time.**

**It is required to clock or sign your child in and out each day.** I need to know who is picking up/dropping off and at what time. This is mandated by The Department of Early Learning. Thank you for your help keeping your child safe, we check school wide attendance for fire drills. **Please make sure your child is accounted for by the time clock or on the correction sheet daily.**

## Teacher Appreciation Week May 1-5, 2017

We are a school  
where teachers  
and students  
**EXCELL.**  
Parents and  
community **CARE!**

Thank you to Christina Hutto and Sabrina Faludi for signing up to organize Teacher Appreciation Week. We need a parent from each class to **volunteer to help**. Thank you to Kate Jablonski for signing up for the Dewdrop Parent Organizer, Elaine Bentziner for buying gift cards and Alisha Brown for organizing a Morning Treat. Please sign up on the school front door. Let me know if you have questions. This can be organized through meetings, e-mail or over the phone.

We have a plan in place for parents to follow. We need parent volunteers. A helper from each class; room parent and, someone to organize a potluck lunch with parents covering the classrooms so teachers can eat together. **HELP! HELP! HELP!**

## SAVE THE DATE!

June 15<sup>th</sup> 2017  
6:00 to 7:30 PM

Cottage Lake Park for our  
End of the Year Picnic  
We will honor Father's with our  
**Shyne School Olympics**

Families come prepared to participate in Olympic style events. Please watch future newsletters for necessary items to

bring. Be sure to dress appropriately, as you will be sure to get dirty!!

**Each family will be responsible for supplying their own picnic dinner.**

We will have a sign up sheet for volunteers to set up, bring items needed and clean up on the front door in June.

The Shyne School will bring dessert!

